Privacy Statement for Donors to Refugees Welcome

This statement refers to all activities undertaken by Refugee Welcome as an organization regarding the collection, processing and secure storage of any personal data required for the purpose of making donations to the organization.

What information do we collect?

Refugees Welcome collects personal information from you when you take part in particular activities (for example: donating to RW on-line or by other means ie Direct Debit, one off donations by cheque or bank transfer or fundraising for us either online or by other means. The information we collect may include (but is not limited to):

- Title
- Name
- Address
- Email address
- Phone number
- Credit card information when donating
- Bank account details when setting up a direct debit
- Contact consents i.e. whether you've said you'd like to hear from us by email
- For collecting Gift Aid: Taxpayer status, title and full postal address in order to provide that information to HMRC to process your Gift Aid.

The information we collect depends on how you are engaging with us. For example: If you are donating and want to include Gift Aid, we need to collect more information as above. In general, we collect information from you only when we need to i.e. When you:

- donate to support our work
- sign up to support our work by fundraising for us, (including via Third Party sites such as 'Charities Aid Foundation' (CAF) where you give your consent for your information to be shared with us)
- sign up to receive our emails

We also collect information about your engagement with us including the ways you have supported us in the past, for example, through donating, taking campaign actions, taking part in training or using our services to inform our work.

We do not actively collect statistical data about how you've engaged with us via our website, social media channels and email (If our third-party partners are using this data, they will do so under their own GDPR policies which you can find on their websites directly).

Do we store your payment details?

- All donations made to us online are via CAF. We do not keep the card payment details of any donations from our website via CAF
- We do keep a record of how much you donated, the date it was donated, your name and contact details so that we can send you a receipt and make sure we have your correct donation amount, in case you have an enquiry about your donations at a later date.
- If you make a regular gift to us via Direct Debit, we store your bank account number and sort code to process your gift monthly/annually etc.
- We also keep physical details of donations where Gift Aid has been included, in line with HMRC requirements. All credit card information for these donations is redacted and the records are kept securely in locked cabinets only for as long as required by HMRC.

Do we disclose the information we collect about you to other parties, including Third-Party partners?

We will never share your data with anyone for marketing purposes. The only occasions when we will share your data are:

- with Third-Party partners who supply our donation page (CAF)

We stipulate the protection of your data in our contracts with Third Party partners.
The only other occasions when we might disclose your data are:

- if required to do so by law or in response to a court order or law enforcement agency .

How to contact us about your information

- You can find out what information we hold about you, or request any changes to your personal details by emailing us on ur email address at: refugeescheshireeast@gmail.com

- Further information can be obtained from our 'General Data Protection Policy' available on our website or by contacting: refugeescheshireeast@gmail.com

2023 and ongoing.